

# Hot Stamp

## SUPPLY COMPANY

### NEW ACCOUNT SET UP

#### **Net 30 Terms:**

- *Please complete and sign the New Account Form page one.*
- *Please review and sign the Terms and Conditions on New Account Form page two.*
- *Please verify that all information submitted is current, including phone and fax information.*
- *All credit references are submitted via fax only.*
- *Be certain to sign and date the bottom of both pages of the New Account Form, even if you are submitting a pre-printed credit sheet.*
- *Please complete and sign the Resale Certificate or provide copy of Tax Exemption Certificate.*

*Please fax all completed documents to Accounting Department at **1-800-336-6677**, or 540-868-7590, insuring that all **signatures** will transfer via fax transmission.*

***Thank You for Your Cooperation!***